

## MINAL PARISH COUNCIL

### Minutes of the Parish Council Meeting Held on 12 September 2022 At 6.30pm in the Village Hall

Draft for approval on 14 November 2022

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| <p><b>1. Present:</b><br/>John Bevan - Chairman<br/>Brian Devonshire – Vice Chairman<br/>Rob Bailey<br/>Adam Kebble<br/>Anna Whitehead<br/>Guy Gagen (until 7.00pm)<br/>Lucy Kirkpatrick (via Zoom)</p> | <p><b>Apologies Accepted from:</b></p> <p><b>In Attendance:</b><br/>Sue Hine, Clerk/RFO<br/>Caroline Thomas, County<br/>Councillor</p> |
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**Declarations of Interest for Matters being discussed:** None

**2. Questions from Members of the Public**

None

**3. Minutes of the meeting held on 11 July 2022**

The Clerk had sent out the minutes and these were approved.

- 4. Matters Arising** – These had been circulated and updated Action sheet accompanies these minutes. The main actions have been transferred to Agenda items.

**5. Planning Applications**

John Bevan updated Councillors regarding the Rabley Equestrian Centre Enforcement which has been referred to the Planning Inspectorate in Bristol and the Poulton Mill Equine Clinic application which has been referred for Judicial Review. The Marlborough Area Neighbourhood Plan referendum was cancelled in August due to the Judicial Review. Caroline Thomas said that the land which was excluded in the final neighbourhood plan, which is the subject of Martin Ephson's action for Judicial Review, was in earlier drafts due to a clerical error. The land is private and cannot be included as only public land can be highlighted as protected green space. JB said that the case papers appeared more complex and the result was awaited.

**6. Playground Update**

The works to the mound and the preparation work for the Tiger Mulch surface for the cableway are complete. The Clerk reported that there was a delay to the surface being fitted as the lead times increased over the school summer holidays. The grant from Tesco Groundwork has been received.

**6.1** Brian Devonshire reported an incident in the playground where a family from the North of England were lighting a BBQ in the wooden structure on one of the hottest days of the summer bank holiday weekend. The family had been

advised that this was unsafe due to the dry conditions but continued. Councillors discussed a “no fires, BBQs” sign and whilst it was agreed that signs do not always stop people it was approved.

**6.2** Guy Gagen also said that St John’s school have some basket-ball hoops which they are no longer using and he will investigate whether we can acquire them for the playground.

**6.3** The Clerk will organise the Annual Inspection due in October.

**Action: Clerk and Guy Gagen**

## **7. CIL Funds for the Village**

The Clerk reported that the PC had received CIL money and outlined the ways in which this can be spent and the timescale which is 5 years. Councillors discussed various ideas including contributing to the porch for the village hall, new fencing for the playground and the fund towards extending the footpath. These projects will require costing and will be further discussed at a later date.

**Action: Clerk and AK to review fencing.**

## **8. Church Carpark Hedges**

Rob Bailey reported that the hedge along Church Lane requires at least 3 feet reduction and is encroaching on the growth of the newly planted Cherry Trees. The Clerk will contact Graham Hobbs who is experienced at cutting the church hedges and Phil Hawkins, Bush Life for quotes. **Action: Clerk**

## **9. Area Board Update**

Nothing to report.

## **10. Cat G Update**

Lucy Kirkpatrick has not been advised when the no HGV Sign at the top of Woodlands Road will be erected but will chase. Adam Kebble said that the surface at the bottom of Woodlands Road was extremely poor and showed several photos. As a resident he has already filled in the My Wiltshire App but feels that rather than a few pot holes the whole surface at the base needs a new surface. The Clerk asked County Councillor Caroline Thomas’ advice as on several occasions the Clerk has completed the My Wilts App only to find the issue cancelled with no action. CT said that the more people who completed the My Wilts app with the same issue the better and advised the Clerk to also write to our Highways Officer, Martin Cook. **Action: Clerk to write to M Cook.**

## **11. Rights of Way**

No Issues. Subsequent to the meeting it has been decided to cancel cutting Mild 16 until next year.

## **12. Current Account Issues**

The Clerk reported that despite paying for a business account the service from HSBC continued to be poor most recently trying to increase the daily mandate where the electronic process did not work and the forms were non-existent. Lloyds bank are now accepting online only applications for the Treasurers account which is still currently free. The Clerk will find out more about the

operation of this account. **Action: Clerk**

### **13. Clerk/Responsible Finance Officers Financial Statements**

These were approved and signed by Anna Whitehead. The Clerk had asked Chris Webb to review the burial fees as these were last reviewed in May 2020. Councillors approved the new rates and discussed the suggestions CW had made regarding out of area burials. In general Councillors were in agreement with some guidelines but asked the Clerk to discuss further with CW. The Clerk said that November will be the budget meeting and advised Councillors to plan expenditure. **Action: Clerk and CW.**

### **14. Any Other Business**

**14.1** Brian Devonshire and John Bevan discussed the death of Queen Elizabeth II and thanked her for her long service to the country.

**14.2** The Village Hall Committee discussed using the hall as a warm space this winter in view of the high fuel prices for low-income families. CT said that Wiltshire Council will be issuing guidance shortly.

**14.3** RB will be moving the position of the Tommy this November to the green at the top of Church Lane. This will be visible to more people.

**14.4** The Clerk said Parish Steward visits are Sep 14, Oct 12, Nov 9, Dec 7 and Jan 5. The Clerk will liaise with JB regarding jobs.

**14.5** The Clerk advised that the Police, Crime, Sentencing and Courts Act 2022 gives greater powers to police to act against unauthorised encampments.

**14.6** AK suggested the PC showing support to the new owners of the Horseshoe pub by going for a drink after the November meeting.

**Meeting closed at 8.10pm    Next meeting Monday 14 November at 6.30pm**