

Actions & Matters Arising – 14 September 2020

Action No	Date & Minute No	Item	Action person
		Matters Arising from past meetings	
		<u>8 July 2019 Meeting – Matters Arising Requiring Action</u>	
36/19	Min No 12 Jul 19	<u>Emergency Plan</u> PC and volunteers discussed PC response 20.3.2020. Leaflet sent to all houses in the parish offering help and requesting volunteers. Parish divided into 10 areas and volunteers allocated. Volunteers briefed and issued with gloves and wipes. Minimal PC volunteer effort recorded on WCC guide. Councillor Ruth Kolish co-ordinates requests using pay as you go phone and Clerk records and briefs volunteers.	RB Clerk Ongoing
38/19	Min No 14 Jul 19	<u>Footpath Grant – Stiles Project</u> Gates fitted. Ramsbury Estates to fit Werg 4 and Kings Drive 8 and 9. Clerk has spoken directly to Centrewire who confirmed gates ordered by RE – arrival early Sep. G Hobbs advised.	BD JB & Clerk Ongoing
		<u>9 March 2020 – Matters Arising Requiring Action</u>	
5/20	Min No 12.3	<u>Hedge in Church Lane</u> JB and Clerk to view space. Clerk to raise with gardening club. Planting needs to be Autumn.	Clerk ON HOLD
7/20	Min No 2	<u>Ash Trees Church Lane and Playground Trees</u> Clerk to get quotes for pruning and discuss with JB.	Clerk Complete
10/20	Min No 6	<u>Potholes</u> RK and AW to identify potholes for Parish Steward. Clerk to report state of main highway.	Clerk AW RK ON HOLD
11/20	Min No 7	<u>Playground Contribution</u> Clerk and BD to approach day nursery.	Clerk BD ON HOLD
12/20	Min No 7/8	<u>Playground Garden</u> Creation of insect friendly space by Nursery or Marlborough in Transition (Gardening Club).	Clerk ON HOLD
16/20	Min No 12	<u>Grant for</u> Gates from the Area Board. BD Proposal to apply for a further grant.	Clerk BD
		<u>13 July 2020 – Matters Arising Requiring Action</u>	
20/20	Min No 4	<u>Playground</u> Sanitisation and Track and Trace – Approved by Councillors. Eve pass set up and cleaning regime commenced. Sanitisation ended 4.9.20	Complete
21/20	Min 6	<u>Church Lane Ash Trees</u> – Tree Officer no longer visits to give advice. Only visit for TPOs. Permission required for Conservation areas. Online Application form (no fee) and TO views. TO requested PC to advise regarding signs of Ash Die back and JB reports trees look fine and have not shed unduly in recent storms. Councillors voted to accept Third Reduction quote. Clerk to progress	Clerk Agenda Item
22/20	Min No 7	<u>Website</u> - New Website and possible Councillor email addresses to be provided by Netwise. Project to commence in September.	RB Clerk ongoing
23/20	Min No 5 18.8.20 EGM	<u>Red Lion Pub Signs on A4 and Stitchcombe</u> Ramsbury PC report that pub has closed. Clerk has submitted request to website. RK to raise at Cat G..	Clerk/RK

<u>14 September 2020 – Matters Arising Requiring Action</u>			
24/20	Min No 8	<u>Tree Survey for trees on PC Land and Risk Assessment</u>	Clerk/AS
25/20	Min No 9	<u>Church Lane Gully</u> PC to write to WCC formally re storm drains in Woodlands Lane/A4/Church Lane, risk and potential danger. AS to suggest wording.	Clerk/AS
26/20	Min No 11	<u>Playground – Mound wooden uprights</u> Clerk is obtaining quotes from Sutcliffe and AW to suggest contractor.	Clerk/AW
27/20	Min No 12	<u>Playground Inspection</u> Clerk has asked John Clark to do annual inspection. Requires overnight stay for JC so if not able to undertake clerk to source alternative – likely to increase cost.	Clerk
28/20	Min No 13	<u>Covid Support Operation</u> Clerk to write to thank Area Co-ordinators and possible winter support.	Clerk/RK